

IMPORTANT INFORMATION

PLEASE READ CAREFULLY

All queries concerning the booklist and supply of books/stationery should be directed to:
ATLAS EDUCATIONAL PTY LTD, 5 Miller Street (Cnr Miller St and Cooper St), Epping, VIC 3076
PH: (03) 9408 4244 FAX: (03) 9408 4254 EMAIL: sales@atlaseducational.com.au

SHOP TRADING HOURS:

Monday – Friday: 9am – 5pm Saturday: 9am – 12pm Sunday: Closed

HOW TO ORDER



PLEASE CHOOSE CAREFULLY AS WE DO NOT OFFER EXCHANGES OR REFUNDS ON STATIONERY, DIGITAL MATERIAL, STUDY GUIDES OR CALCULATORS UNLESS FAULTY.

Orders can be placed online, dropped off at school before the cut off date on the front of this booklist, or purchased in our store. **AS OUR STORE GETS EXTREMELY BUSY DURING THE HOLIDAY PERIOD, IT IS STRONGLY RECOMMENDED THAT BOOKLIST ORDERS BE PLACED ONLINE OR DROPPED OFF AT SCHOOL TO AVOID LENGTHY WAITS IN STORE.**

AFTER THE CUT OFF DATE WE WILL NOT BE ACCEPTING BOOKLISTS FOR SCHOOL COLLECTION.
YOUR ONLY OPTIONS WILL BE ONLINE (PLEASE SEE BELOW) OR THROUGH OUR STORE.

- Clearly print **STUDENTS** full name, address and other relevant contact information in the spaces provided.
- Tick items required. **ONLY TICKED ITEMS WILL BE SUPPLIED**. Please note the suggested quantities for stationery. If you need to change these quantities please do so as clearly as possible.
- **PLEASE FILL OUT YOUR ORDER FORM AS CLEARLY AND PRECISELY AS POSSIBLE TO AVOID ANY CONFUSION OR DELAY DURING THE DATA ENTRY PROCESS.**

ONLINE ORDERING/DELIVERY

1. Log on to www.atlaseducational.com.au
2. Select "Booklists" (This will take you to the Web Ordering page).
3. Enter school code (**REFER TO FRONT PAGE**)
4. Select your year level, and then click "Display my list" (No password required).
5. Payment including **PROCESSING AND DELIVERY** must be made in full when ordering online.

LAYBY OPTIONS

We also offer a layby option which runs until 15th Dec. A min \$50 deposit is required per booklist. This payment option is only available in store.



All online orders placed before the cut off date on the front of this booklist will be available for school pickup/collection at the location allocated to your school. Anything after this date is **HOME DELIVERY ONLY** and will be delivered mid January to your home address. **A POSTAGE, PACKING & PROCESSING FEE OF \$20.45 APPLIES. ONE POSTAGE FEE PER STUDENT.**

PAYMENT AND PRICING

- Payments can be made with Cash, Visa, MasterCard or Money Order. We **DO NOT** accept Cheques, Diners or Amex cards.
- Credit Cards will be charged at the time of processing your order.
- **Pricing of textbooks are correct at the time of booklist printing and are subject to change without notice.**

REFUNDS/RETURNS/EXCHANGES

REFUNDS/EXCHANGES/RETURNS ARE AVAILABLE UNTIL SATURDAY 9TH FEB 2019

- Refunds/exchanges are given on **TEXTBOOKS ONLY**, and only in their **ORIGINAL CONDITION (we will not accept books that have been covered or written in regardless of whether or not the wrong book was given)**
- Books will only be accepted for refund/exchange if they have been wrongly supplied (in original condition) **OR** if they are deemed faulty from the manufacturer (misprint or misbound). **Reasons such as changing your mind, subject drops or accidental purchases will not be accepted.**
- We do not accept refunds/exchanges on stationery, study guides, calculators or on sale items unless faulty.
- All electronic material (digital cards) are **FIRM SALE** and **NON REFUNDABLE**.



BOOKLIST COLLECTION DAY

- Collection time/location is on the tear off slip located on the front of this booklist.
- If you cannot be present on booklist collection day, a family member may collect your order.
- **Please check your order carefully on the day as any claims arising from short supply of any part of your order will not be recognized after 14 days of sale date.**
- Items that are not available on the day due to low stock at the time of packing will be Marked as **TO FOLLOW** and shall be supplied to your child at school once they become available.
- Unpaid orders not picked up on collection day will be returned to 5 Miller street, Epping, where they will be held for a maximum of **7 days**, after which they will be cancelled and all items returned to stock.



PLEASE TICK THE ITEMS REQUIRED IN THE BOX PROVIDED

	Item No	Qty Rqd	Tick <input checked="" type="checkbox"/>	Unit Cost	Total Price
SUBJECT BUNDLE					
OXFORD VICPACK 8 PRINT & DIGITAL <i>(MyEnglish 8, MyMaths 8, Oxford Science 8, OBI Humanities 8 Student books + obook assess)</i>	1	1	<input type="checkbox"/>	160.00	160.00
OR					
OXFORD MYENGLISH 8 VC TEXT & OBOOK [WILLIAMS]	2	1	<input type="checkbox"/>	25.95	25.95
OXFORD MYMATHS 8 VC TEXT & OBOOK	3	1	<input type="checkbox"/>	65.95	65.95
OXFORD SCIENCE 8 VC TEXT & OBOOK	4	1	<input type="checkbox"/>	62.95	62.95
OXFORD BIG IDEAS HUMANITIES 8 VC TEXT & OBOOK	5	1	<input type="checkbox"/>	67.95	67.95
ART					
VISUAL DIARY A4 PORTRAIT	6	1	<input type="checkbox"/>	6.30	6.30
PENCIL 2B	7	1	<input type="checkbox"/>	0.75	0.75
PENCIL 6B	8	1	<input type="checkbox"/>	0.75	0.75
STAEDTLER NORIS CLUB 24 COLOURED PENCILS	9	1	<input type="checkbox"/>	13.50	13.50
ERASER FABER CASTELL 7082-30	10	1	<input type="checkbox"/>	1.20	1.20
SHARPENER PENCIL DOUBLE PLASTIC	11	1	<input type="checkbox"/>	0.90	0.90
APRON PROTECTIVE NAVY CLOTH (ASCNP) (RETAIN FROM YR 7)	12	1	<input type="checkbox"/>	13.20	13.20
ENGLISH (& EAL)					
<i>OXFORD BUNDLE (refer above)</i>					
COLLINS AUSTRALIAN SCHOOL DICTIONARY 6ED (RETAIN FROM YR7)	13	1	<input type="checkbox"/>	24.99	24.99
CORALINE [GAIMAN] <i>All EAL/International students must have a paper dictionary/bilingual dictionary.</i> <i>We recommend:</i>	14	1	<input type="checkbox"/>	12.99	12.99
TUTTLE CONCISE VIETNAMESE DICTIONARY VIETNAMESE ENGLISH ENGLISH VIETNAMESE	15	1	<input type="checkbox"/>	16.99	16.99
POCKET OXFORD CHINESE DICTIONARY	16	1	<input type="checkbox"/>	46.95	46.95
HOME ECONOMICS/FOOD					
FOOD BY DESIGN STUDENTS 3ED [HEATH]	17	1	<input type="checkbox"/>	65.95	65.95
HUMANITIES					
<i>OXFORD BUNDLE (refer above)</i>					
LANGUAGES <i>(SELECT THE LANGUAGE YOU WERE PLACED IN LAST YEAR)</i>					
GREEK <i>Greek books to be purchased at the school in 2019 once students have been allocated their level.</i>					
OR					
ITALIAN					
PARLIAMO ITALIANO INSIEME 1 STUDENT BK & ACCESS CARD (RETAIN FROM YR 7)	18	1	<input type="checkbox"/>	65.95	65.95
PARLIAMO ITALIANO INSIEME 1 WB USB & NELSONNET ACCESS CARD [PELIZZON] (RETAIN FROM YR 7)	19	1	<input type="checkbox"/>	43.95	43.95
COLLINS ITALIAN DICTIONARY & GRAMMAR 4ED	20	1	<input type="checkbox"/>	29.99	29.99
OR					
MANDARIN					
NI HAO 2 STUDENT TEXTBOOK 3ED [FREDLEIN]	21	1	<input type="checkbox"/>	52.80	52.80
NI HAO 2 STUDENT WORKBOOK 3ED [FREDLEIN]	22	1	<input type="checkbox"/>	28.60	28.60

Subtotal Books and Stationery _____
(continued over the page) _____

PLEASE TICK THE ITEMS REQUIRED IN THE BOX PROVIDED

Item No	Qty Rqd	Tick <input checked="" type="checkbox"/>	Unit Cost	Total Price
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MATHEMATICS

OXFORD BUNDLE (refer above)

PHYSICAL EDUCATION/HEALTH

NO TEXT REQUIRED

SCIENCE

OXFORD BUNDLE (refer above)

TECH STUDIES - WOOD

VISUAL DIARY A4 PORTRAIT	23	1	<input type="checkbox"/>	6.30	6.30
PENCIL HB	24	1	<input type="checkbox"/>	0.75	0.75
ERASER FABER CASTELL 7082-30	25	1	<input type="checkbox"/>	1.20	1.20

GENERAL STATIONERY

PLEASE NOTE:

Please look carefully at the stationery requirements for each subject because they have been chosen with care to fit work requirements.

BINDER BOOK A4 96 PAGE 8MM Eng(4) Languages(2)	26	4	<input type="checkbox"/>	1.40	5.60
BINDER BOOK A4 128PG 8MM HUM	27	2	<input type="checkbox"/>	1.70	3.40
EXERCISE BOOK 64PG A4 PE	28	1	<input type="checkbox"/>	1.20	1.20
EXERCISE BOOK A4 96 PAGE 8MM Lang	29	1	<input type="checkbox"/>	1.50	1.50
EXERCISE BOOK A4 128PG 8MM Maths(2), Sci, Drama	30	4	<input type="checkbox"/>	1.80	7.20
REFILLS 50 A4 REINFORCED ENG	31	1	<input type="checkbox"/>	1.80	1.80
DISPLAY BK A4 20 POCKET REFILLABLE ASS COL ENG, HUM,Lang, Instr Music	32	4	<input type="checkbox"/>	1.95	7.80
MUSIC BOOK A4 48PG STAPLED Music, Drama (RETAIN YR 7)	33	1	<input type="checkbox"/>	3.20	3.20
PLASTIC POCKETS A4 PKT 10 Eng	34	1	<input type="checkbox"/>	1.15	1.15
MANILLA FOLDER A4 Buff -Music,Drama	35	1	<input type="checkbox"/>	0.30	0.30
PEN BALLPOINT BLUE MEDIUM General	36	2	<input type="checkbox"/>	0.40	0.80
PEN BALLPOINT RED MEDIUM General	37	1	<input type="checkbox"/>	0.40	0.40
PENCIL HB General	38	1	<input type="checkbox"/>	0.75	0.75
PENCIL 2B General	39	1	<input type="checkbox"/>	0.75	0.75
COLOURED PENCILS PACKET 12 General, Drama	40	2	<input type="checkbox"/>	4.60	9.20
TEXTA NYLORITE PKT 12 Drama	41	1	<input type="checkbox"/>	3.95	3.95
SHARPENER PENCIL DOUBLE PLASTIC General	42	1	<input type="checkbox"/>	0.90	0.90
ERASER FABER CASTELL 7082-30 General	43	1	<input type="checkbox"/>	1.20	1.20
RULER PLASTIC 30 CM General, Maths	44	1	<input type="checkbox"/>	1.00	1.00
CALCULATOR CASIO FX 82 ES PLUS Maths -(RETAIN FROM YR 7)	45	1	<input type="checkbox"/>	29.95	29.95
16 GB USB MEMORY STICK General - FIRM SALE	46	1	<input type="checkbox"/>	9.50	9.50

Headphones Stereo Deluxe Lightweight Shintaro (For computer use) - Students to obtain.

PROCESSING & DISTRIBUTION CHARGE

PROCESSING & DISTRIBUTION CHARGE COMPULSORY ITEM	47	1	<input checked="" type="checkbox"/>	5.50	5.50
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HOME DELIVERY IS AN OPTIONAL ITEM

HOME DELIVERY	48	1	<input type="checkbox"/>	14.95	14.95
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Total Books and Stationery
(Prices current 17/09/18)

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