THORNBURY HIGH SCHOOL

Year 10
HANDBOOK
2011

Name:............................................

Please retain this Handbook for reference to subjects, events and policies throughout 2011
CONTENTS

Proposed Year 10 2011 Planner  
Message from the Principal  
Goals for 2011  
Page 3

Student Responsibilities & Parent Information  
Discipline Policy  
Uniform, Lockers, Planner and Homework  
Attendance, ABSENCE LINE  
Leaving school grounds, collecting sick students  
Contacting school and Teachers  
School Detention, Excursions, Valuables, Canteen  
Text books, Illegal Substances  
Punctuality and Bell times  
Student Services, Bullying Survey, ICT  
Parent Involvement, Newsletter  
Education Maintenance  
Assessment and Reporting  
Reporting, Exams and CAT’s  
Student Activities  
Page 4

Year 10 Program  
Year 10 Curriculum Overview  
Promotion Policy  
Work Experience  
English, ESL  
Mathematics  
Science  
Humanities, History, Business & Civics  
Personal Development  
Page 5

The 10 Electives  
LOTE: GREEK, INDONESIAN, & ITALIAN  
Advance Science  
Art Studies  
Astronomy  
Food Studies  
Design and Technology Wood  
Information Technology  
Legal Studies  
Media  
Outdoor Education  
Physical Education  
Sport & Recreation  
Studio Arts Photography  
Theatre Studies/Drama  
Visual Communication  
Page 6

VCE/VET ACCELERATION ELECTIVES  
VCE Biology  
VCE Business Management  
VCE Music  
VET Interactive Digital Media  
Electives How do I choose?  
Process of Elective Selection  
Page 7

Page 8

Page 9

Page 10

Page 11

Page 12

Page 13

Page 14

Page 15

Page 16

Page 17

Page 18

Page 19

Page 20

Page 21

Page 22

Page 23
# PROPOSED YEAR 10 2011 PLANNER

<table>
<thead>
<tr>
<th>TERM</th>
<th>EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ONE</strong>&lt;br&gt;1stFeb-8th April 2011</td>
<td>Peer Support Student activities&lt;br&gt;First Assembly- introduction to Year 10&lt;br&gt;Goal Setting&lt;br&gt;_SRC Assembly&lt;br&gt;Swimming Carnival&lt;br&gt;Interim Reports, Parent Teacher Interviews</td>
</tr>
<tr>
<td><strong>TWO</strong>&lt;br&gt;27th April-1st July 2011</td>
<td>Student Opinion &amp; Bullying Survey&lt;br&gt;Athletics Day&lt;br&gt;Managed Individual Pathway Interviews for all students&lt;br&gt;General Assembly Middle School to Host&lt;br&gt;Elective confirmation for Semester 2&lt;br&gt;Exams&lt;br&gt;Work Experience&lt;br&gt;Music Camp&lt;br&gt;Semester 1 Reports distributed to students</td>
</tr>
<tr>
<td><strong>THREE</strong>&lt;br&gt;18th July-23rd September 2011</td>
<td>Semester 1 Award Assembly&lt;br&gt;Senior school Curriculum Handbook distributed to students&lt;br&gt;Year 10 into Year 11, 2012 Parent Information Evening&lt;br&gt;Individual Counselling and Decision Making for Year 11 course selection&lt;br&gt;Interim Reports, Parent Teacher Interviews</td>
</tr>
<tr>
<td><strong>FOUR</strong>&lt;br&gt;10th October-9th December 2011</td>
<td>Keys Please Evening&lt;br&gt;Exams&lt;br&gt;Year 11/2012, completion of VCAA paperwork and subject fees&lt;br&gt;Awards Evening&lt;br&gt;Semester 2 Reports distributed</td>
</tr>
</tbody>
</table>

**TO BE ADVISED**
MESSAGE FROM THE PRINCIPAL

At Thornbury High School we believe that a safe and secure learning environment, high academic standards and opportunities for students to pursue individual interests are the essential elements of an outstanding education.

At Thornbury High our purpose is to prepare students for a changing, diverse and sustainable world by;

- Building knowledge and skills,
- Encouraging effort and excellence,
- Fostering resilience and integrity,
- Developing a caring and cooperative learning community.

At Thornbury High School there are three distinct phases in education;

- Establishment and Support (year 7&8).
- Empowerment and Independence (year 9).
- Specialisation and Pathways (year 10,11& 12).

In Year 10, students will be prepared for their VCE studies but also have a range of curriculum choices. These choices include VCE studies, Advanced Mathematics, Vocational and Education studies (VET) and a range of electives.

Welcome to Thornbury High School,

Peter Egeberg, Principal

Our Goals

The Middle School years at Thornbury High School are crucial in the development of young people for them to achieve their potential through education. Research indicates that the habits and skills developed by young people in the Middle school years have a direct impact on their success at VCE or VCAL.

Our goals are to help our students confidently develop their skills and abilities in an educational environment where they feel valued and have influence. While maintaining a strong framework in the key areas of learning, we provide students with increasing choices and control of their learning.

Throughout Year 10 students participate and complete a variety of career support programs and subject counselling so they are able to make confident choices in their future decisions.

Hopefully your journey in the Middle school will continue to be rewarding as you continue your education in the Middle School

All the best from the Middle School Team

Ann Vassos Middle School Manager Phone 94586112
Georgia Stavrakis Year Level Coordinator Phone 94586167
STUDENT RESPONSIBILITIES AND PARENT INFORMATION

- **Discipline Policy**
The School has a structured Discipline Policy which is published in the School Planner. Copies are available from our website: [www.thornburyhs.vic.edu.au](http://www.thornburyhs.vic.edu.au)

We expect Thornbury High students to behave at all times with courtesy, common sense and consideration for others.

- **Wearing of the Uniform**
All students must wear the correct uniform when going to and from school and on other occasions as directed. The full school uniform requirements are outlined in the school planner.

Sport uniform must be worn during Sport, Physical Education Core and Elective Programs and during inter school sport days and when representing the school.

Hats are only to be worn outside the school buildings.

Uniforms are available to buy from the Academy Uniform Shop which operates at the school during luncheons on Wednesdays. Uniform may also be bought from Monday to Saturday at the Academy shop at 238 Wolseley Place Thomastown 3074. Phone 94608011

- **Lockers**
All students are issued with a lockers. On entry to the school, students are requested to pay a $15 deposit to the General Office where they will be issued with a combination lock. This deposit will be refunded when your child leaves the School at the end of Year 12 or at any other time the student exits Thornbury High School.

Students are required to put their bags in their locker. They are not permitted to carry their bags to class including P.E. classes or at recess and lunchtime. A small bag should be used to take their sport uniform to the gymnasium.

For security reasons, students are not permitted to go to their locker during class time unless they have signed permission in their planner from their classroom teacher.

- **Student Planner**
On enrolment, each student will be supplied with a planner. The planner is to be used exclusively for school related matters. It is not a personal diary. If not maintained in good condition free of stickers, graffiti and personal annotations, the planner must be replaced.

The planner is a very important document and our students are expected to take this to each class. The planner outlines important information. It contains detailed information on uniform requirements, school policies, regulations, rules and consequences, student goals, study plans, the times of classes and other information relevant to our students.

The planner is used to record all HOMEWORK.

Parents are asked to check the planner each night for homework, notes from teachers, etc. The planner can be used as a means of communication to teachers if parents wish to write messages back to the co-ordinator, form teacher or class teacher.

- **Homework**
Regular homework is given. All homework should be entered in the student planner by the student. Homework can take a number of forms: finishing off class work, revising, completing set tasks, researching, redrafting, homework assignments or completing class assignments and common assessment tasks, practising an instrument and reading.

A Homework timetable is issued at the beginning of each semester to all Years 7-9 students. Year 10 students should be mature and responsible enough to organise the nights they have homework.

Parents should not accept students constantly telling them they do not have homework.

A Homework Club operates after school twice a week in the Library where assistance in English and Maths is available.
STUDENT RESPONSIBILITIES AND PARENT INFORMATION

- **Student Absence**
  All students are expected to be punctual and regular in their attendance. Students are required to maintain a minimum 90% attendance rate at school. If your child is absent for any reason parents are requested to ring their child's Year Level Co-ordinator in the morning and leave a message on the voice mail. If the student is absent for an extended reason, a doctors certificate is required. Dental or doctor appointments should not be made during school time unless absolutely unavoidable.
  
  If your child is away for a lengthy period of time, work can be arranged to be sent home. Please contact your child's Year Level Co-ordinator.

  **ABSENCE LINE**
  94586125
  
  *MESSAGES TAKEN 24 HOURS*

  *Late arrivals can also be notified via the absence line*

  Please leave: Student Name, Form, Contact number, Reason for absence, and if late, time of estimated arrival.

- **Students Sick at School**
  If a student is unwell at school, the school will contact the parent or guardian before sending the student home. No student is permitted to go home unless the school has contacted the parent or guardian. Students are not permitted to use mobile phones if they are sick to contact parents without permission from a staff member.

  *It is important that when all students are enrolled at the school, emergency phone numbers are given as well as a contact number for the parent/guardian. It is also important that these phone numbers are kept up to date and changes are made with the General Office.*

- **Collecting your Child from School**
  If for any reason you need to collect your child during the school day, please report to the General Office. Please use the early leavers book to sign your child out. For safety reasons, we cannot allow students to wait for parents in the car park or surrounding areas.

- **Permission to leave the School**
  Students are not permitted to leave the school grounds during the school day without official permission. If it is necessary for a student to leave the school during school hours for any reason, they need to provide a note to their Year Level Co-ordinator and sign the Early Leavers’ Book which is located at the General Office.

- **Contacting the School**
  If you have any enquiries regarding your child's program or progress, please contact your child's Year Level Co-ordinator who will either answer your queries or direct you to the appropriate person. The Year Level Co-ordinator closely monitors all students in their care, so it is important to notify them of anything which may affect your child's progress at school.

- **Teacher Contact**
  Parents are invited to contact teachers, however, if you wish to see a teacher, parents must ring and make an appointment. Please be aware that teachers are not always available as they have classes, meetings and other commitments.
STUDENT RESPONSIBILITIES AND PARENT INFORMATION

- **School Detention**
  An official School Detention runs from 3.10 until 4.00 pm. Students required to attend a school detention will be issued with a detention notice which requires a parent signature and which states the reason for the detention.
  
  If students are late to class, or have not completed homework, they can receive a ten minute detention after school from 3.10 to 3.20 pm. Parents will not be notified in this case unless there is no improvement shown.
  
  Catch up classes are held on the weekends for students needing to complete CAT’s. Parents are notified in writing. Weekend detention classes are also held.

- **Excursions/Sporting Events:**
  All activities which involve students leaving the school grounds require parental/guardian permission in writing. It is the student’s responsibility to ensure the appropriate forms are taken home, filled in correctly with all relevant contact numbers, and returned by the due date to the organising teacher. If this is not done, students may miss the opportunity to be involved in the activity/excursion.

- **Text Books**
  We are very aware of the cost to our parents in educating their child. We take particular care that we do not have an extensive book list so that we can reduce the cost for our parents. It is important that all our students have the necessary text books for all their subject areas. Students will be notified when second hand books are available for sale at the end of the year.

  Students may hand in their books at the end of the year to sell. We suggest that students take care of their books as this will increase the value of their books when they wish to re sell them - and further reduce the cost of books to parents.

- **Canteen**
  The School has a canteen available which provides food to our students. It is open before school as well as at recess and lunchtime. Lunch orders can be placed before school and at recess. Students are not permitted to leave the school grounds at any time to buy their lunch at other facilities. There is a separate queue for girls.

- **Lockers, Money and Valuables/Mobile Phones etc.**
  Money or valuables should be left at the General Office for safe keeping during the day. The school will not take responsibility for the security of any possessions or valuables not handed to the General Office. Mobile phones and I-Pods cannot be used during class time.
  
  No photographs or film/video recordings using mobile phones is permitted in school buildings or on the school grounds.

- **Legal and Illegal Substances NOT to be used at School**
  Whilst students are at school or travelling to and from school, or attending any school function, or wearing school uniform they are
  
  - not permitted to have or use any tobacco products.
  - not permitted to use or process, sell or be under the influence of alcoholic beverages, mind altering substances or illegal substances

  The following substances are banned from all School Buildings, grounds and vehicles
  
  - Chewing Gum
  - Liquid Paper, White out or other similar substances
  - Permanent markers/textas
STUDENT RESPONSIBILITIES AND PARENT INFORMATION

- **Punctuality**
  We expect all our students to be punctual to school and class. All students begin the day with a form assembly. Students are expected to be at school by 8.45am so that they can collect their books from their lockers.
  
  **Students who arrive late on more than three occasions will be given a School detention.**

<table>
<thead>
<tr>
<th>SCHOOL BELL TIMES</th>
<th>EARLY DISSMISAL BELL TIMES</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCKERS 8.50 a.m.</td>
<td>LOCKERS 8.50 a.m.</td>
</tr>
<tr>
<td>FORM ASSEMBLY 8.55 a.m.</td>
<td>FORM ASSEMBLY 8.55 a.m.</td>
</tr>
<tr>
<td>PERIOD 1 9.04 a.m.</td>
<td>PERIOD 1 9.00 a.m.</td>
</tr>
<tr>
<td>PERIOD 2 10.16 a.m.</td>
<td>PERIOD 2 10.05 a.m.</td>
</tr>
<tr>
<td>RECESS 11.28 a.m.</td>
<td>RECESS 11.10 a.m.</td>
</tr>
<tr>
<td>LOCKER BELL 11.52 a.m.</td>
<td>LOCKER BELL 11.25 a.m.</td>
</tr>
<tr>
<td>PERIOD 3 11.57 a.m.</td>
<td>PERIOD 3 11.30 a.m.</td>
</tr>
<tr>
<td>LUNCH 1.09 p.m.</td>
<td>PERIOD 4 12.35 p.m.</td>
</tr>
<tr>
<td>LOCKER BELL 1.53 p.m.</td>
<td>END OF DAY 1.40pm</td>
</tr>
<tr>
<td>PERIOD 4 1.58 p.m.</td>
<td></td>
</tr>
<tr>
<td>END OF DAY 3.10 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

- **Early Dissmissal**
  On alternate Wednesday afternoons three times per term students are dismissed at 1.40pm for staff professional development. Please check newsletter for dates

- **Student Services**
  Thornbury High School has the services of the following:

  - Student Wellbeing Co-ordinator
  - Social Worker (part time)
  - Adolescent Health Nurse (part time)
  - Youth Worker
  - Integration Program

  The School has a Student Well Being Team which meets regularly to discuss programs for individual and groups of students.

  This team consists of administration, year level co-ordinators, sub school managers, integration and the personnel listed above.

- **Bullying Survey**
  Harassment is any behaviour, verbal or physical, which is unwelcome, dangerous, intrusive, violent, abusive or discriminatory in nature or offensive to a person. Harassment will not be tolerated in any way.

  The school conducts an annual survey of students to:

  - Ascertain the level of the problem.
  - Identify areas of the school where students feel less safe.
  - Identify students who bully and provide appropriate consequences and support.

- **ICT**
  The School will be using a user pays system for printing. Five dollar and two dollar top-up cards should be purchased from the General Office either before school at recess or afterschool.
Parent Involvement

At Thornbury High School, we strongly promote the partnership between our parents and staff in providing the best education for each individual child. An important aspect of this partnership is to keep our parents informed about the progress of their child and the events which are occurring in the school. We do this in a variety of ways:

▪ Parent Newsletter
The Newsletter is issued three times a term and is posted home to each family to inform our parents of the events which are occurring in the school. Please read this newsletter as it will keep you up to date with all important events and all activities that are going on in the school.

The Newsletter is also found on the school web page. www.thornburyhs.vic.edu.au

▪ Parent Participation
There are many ways parents can be more involved in the school's programs. These include many of the committees which operate within the School. Please let the office know if you are interested in participating in any of the school's committees.

These include:
▪ School Council and its various sub committees
▪ Music Parents Association

▪ Education Maintenance Allowance
Parents on EMA need to be aware of the date that these forms need to be completed and handed in to the General Office.
Reminder dates are published in the School Newsletter. Please ring the School's Business Manager, Mrs Theresa Daly, if you have any queries regarding EMA.

Assessment and Reporting

▪ Reporting to Parents
Parents are invited to contact their child's Co-ordinator to discuss their child's progress at any time. Teachers may contact the parent, at any time, via the planner, e-mail or by making a phone call to the parent, if there is some concern about a student's progress.

There are four occasions throughout the year when there is a more formal reporting of a child's progress. This occurs at the end of each term.
At the end of Terms 1 and Term 3, Interim or Progress Reports are issued and Parent Teacher Interviews are conducted. This is an important time for parents to meet class teachers to discuss a child's progress.
An end of semester report is issued at the end of Semester 1 and 2. This is a more detailed report.

▪ Examinations
All students in Year 10 are required to sit for exams at the end of each semester in all their subjects.
Assessment and Reporting

COMPULSORY ASSESSMENT TASK YEARS 7-10
PROCESS FOR SUBMISSION OF CATS

- CAT’s Compulsory Assessment Tasks
  All students in years 7 to 10 will be provided with a list of Compulsory Assessment Tasks for all core subjects and electives at the beginning of each semester.
  Students in year 10 who are studying a VET or VCE subject will also be provided with a list of School Assessed Coursework (SAC’s) and due dates for these subjects.

  Students are expected to complete all CAT’s by the due date at an acceptable standard. Students may be issued with an extension. This is outlined in the procedure above.
Student Activities

The School offers our Years 10 students the opportunity to be involved in a number of activities throughout their time in the middle school. These include the following:

- **Inter School Sports**
The whole school participates in a number of sporting events and students are encouraged to be involved in any of the Thornbury High School’s sport teams. Students interested in a particular sport should attend the information meeting and any practice sessions outside class hours as required by the coach of that team. Parents are most welcome to attend any of the sporting events. Information concerning the times of training sessions is published in the Student Bulletin and on the 9/10 noticeboard.

- **House Sports**
All students are allocated a House team (Onus/Nicholls/Saunders/Blair) and participate in the Swimming and Athletics Carnival days.

- **S.R.C.**
The School Representative Council is an active body in the school with students participating in decision making processes on important issues relating to students. SRC representatives run year level assemblies and organise events during the school year. The S.R.C. also supports various charities by arranging and taking part in fundraising events.

- **Peer Support**
Selected students in Year 9 2010 will be trained in the Peer Support Program. Leaders will be selected from this core group to assist the year 7 Transition Program in 2011.

- **Camps**
Music and Outdoor Educational Camps occur throughout the year for students who take part in such Electives.

- **Homework Club**
The Homework Club commences at 3.10 pm twice per week, for one hour. The Homework Club is supervised by staff and teachers who are available to assist students with their work during this time. Details concerning the location and the day when this will occur in 2011 will be available in the Newsletter at the beginning of the school year.

- **Debating**
Thornbury High School is actively involved in competitions established by the Debating Association of Victoria. The School has for many years had a significant involvement in debating, fielding many teams at different levels with great success.

- **Concert/Stage/Rock Groups/ Music Program**
Students who learn an instrument can be involved in one of the above groups. These groups perform regularly and attend a Music Tour, usually interstate.

- **Computer Club/Library**
Computer areas, including the Library Learning Centre, are available to students during lunchtime and recess.

- **Competition and Special Events**
Throughout the year, students have the opportunity to participate in a variety of competitions and special events. These Special Events include:
  - Competition - Mathematics
  - LOTE Competitions.
  - Sporting Events
  - Peer Support Program
  - Thornbury has Talent
  - Science Competitions
  - School Musical Production/play
  - Public Speaking
  - Leadership Training

- **Overseas/Cultural/LOTE Tours.**
Thornbury High School has two sister school relationships with schools in Beijing, China, and San Marco, Italy. In 2005, a tour to Beijing, China, and Malaysia, was organised for students. In January, 2006, there was a music tour to the United States. In 2008 students visited our sister school in Italy. These overseas tours usually occur every second year.
The Year 10 Program

CORE
- English
- Mathematics
- Science
- Humanities
  - History
  - Business & Civics
- Personal Development or ESL

LOTE
- Italian
- Greek

ENRICHMENT
VCE UNITS
- Biology
- Business Management
- Music

ELECTIVE
- Art Studies
- Advanced Science
- Astronomy
- Design & Technology
- Food & Technology
- Physical Education
- Information Technology
- Legal Studies
- Media Studies
- Outdoor Education
- Sport & Recreation
- Studio Arts Photography
- Theatre Studies/Drama
- Visual Communication

YEAR 10

VET UNITS
- Interactive Digital Media

CO-CURRICULAR
- Work Experience
- Camps
- Inter School Sports
- House Sports
- Concert/Stage/Rock Groups
- Music Program/Band
- Instrumental music lessons
- Debating
- Leadership S.R.C
- Peer Support
- Mathematics Competitions
- Science Competitions
- Public Speaking
- Motivational Speakers
- Keys Please
- University Master classes
- Managed Individual Pathway Plan
Overview of Year 10 Curriculum

Year 10 is considered a preliminary VCE Year. It forms a bridge between the Middle Years of Schooling and the VCE Years. This is reflected in the general curriculum structure and the provision for some students to access selected VCE units in the elective structure as part of our accelerated learning program.

Exams will be held at the end of each semester for all subjects:

SACS (School Assessed Course Work) will be held in all VCE and VET subjects selected by our Year 10 students. Common Assessment Tasks will be given to students in all core and elective subjects.

The Curriculum at Year 10 is made up of Core (compulsory) and Elective subjects. Both Core and Elective subjects are drawn from the three strands of the Victorian Essential Learning Standards (VELS). The Victorian Essential Learning Standards provides the basis for curriculum planning, assessment and reporting for all Victorian schools from Prep to Year 10.

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>Year 10 Semester 1</th>
<th>Year 10 Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Periods per fortnight</td>
<td>Periods per fortnight</td>
</tr>
<tr>
<td>English</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Mathematics</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Science</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Humanities-History/Business &amp; Civics</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Elective</td>
<td>6 Elective 1</td>
<td>6 Elective 2</td>
</tr>
<tr>
<td>Elective</td>
<td>6 Elective 3</td>
<td>6 Elective 4</td>
</tr>
<tr>
<td>Personal Development</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>40</td>
<td>40</td>
</tr>
</tbody>
</table>

The above chart gives an overview of the Year 10 curriculum and indicates the number of periods per fortnight allocated to each subject or Key Learning Area. Each period is for a 72 minute period.

Policy on Promotion

We regard the learning and teaching process as a partnership between students, parents and staff. Thus, we expect our students to actively participate in this process, and to take increasing personal responsibility for their own learning. We similarly expect our parent community to support their children both directly, by providing them with appropriate materials, monitoring homework and wide-reading, as well as indirectly, by supporting the college and its policies. Parents and students should be well aware that promotion of students to a higher year level is not automatic. Levels of achievement, completion of coursework, and other considerations will be taken into account.

Promotion to Year 11 requires

1. Achieve an acceptable work standard
   - Complete all compulsory assessment tasks (CAT’s) to an acceptable standard.
   - Obtain at least an ‘acceptable’ rating for effort as recorded in their reports.

2. Have acceptable attendance
   - Minimum attendance of 90% this means a minimum of 9 days attendance every fortnight.
   - Consistently punctual to class.

3. Demonstrate acceptable behaviour at all times
   - Ongoing commitment to studies and consistent work throughout the year.
   - Obtain at least ‘acceptable’ rating for class behaviour as recorded in their school report.
   - Consideration to be given to number of school detentions and suspensions

Inability to meet Promotion Requirements

If student does not meet these promotion requirements there are three possible courses of action and will be decided by a panel consisting of the Year 10 Co-ordinator, 9/10 Manager, parents, teachers and student.

1. Promoted to the next year level on a contract which will be reviewed at the end of 5th week of Term 1 and if contract not met student will return to previous year.
2. Offered the chance to repeat current year level.
3. Assisted in transferring to another school or alternative setting.

Thornbury High School - Year 10 Handbook, 2011
YEAR 10 WORK EXPERIENCE
All Year 10 students are expected to complete a period of work experience TERM 2.
Monday 20th - Friday 24th June 2011
Students are expected to find their own places, although the Careers Coordinator can assist with
a list of options.
- Students will complete the Safe at Work Program before they begin their work experience.
- All students will be contacted, either with a personal visit or a phone call, whilst in their
  placement.
- Students will receive a written assessment.

The Year 10 Core Curriculum
The following subjects are compulsory for all Year 10 students

<table>
<thead>
<tr>
<th>Year 10 CORE</th>
<th>English</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Curriculum Focus</strong></td>
<td></td>
</tr>
<tr>
<td>The focus of English is the extension of students’ abilities in the dimensions: Writing, Reading, Speaking and Listening. Year 10 includes the study of both print and non-print texts, writing techniques and strategies and oral activities. Homework reflects and extends the work being undertaken in the classroom. Students will read a range of texts including at least one novel, one play, various short stories, poetry and newspaper items. Students will respond to the texts in a number of ways including a critical evaluation of a current media issue in terms of its logic and techniques of persuasion. All students are encouraged to read widely from a range of fiction and non-fiction books available in the library. Students will engage in both formal and impromptu oral activities to demonstrate their own interpretation of complex information and awareness of how context should affect language. They will produce a series of edited pieces of written work for different purposes and audiences, two of which are text response essays under test conditions. They will use writing to explore different perspectives on texts and issues and experiment with techniques.</td>
<td></td>
</tr>
<tr>
<td><strong>Compulsory Assessment Tasks</strong></td>
<td><strong>Semester 2</strong></td>
</tr>
<tr>
<td>Semester 1</td>
<td>1. Writing Folio x3</td>
</tr>
<tr>
<td>2. Text response</td>
<td>2. Essay ‘Romeo and Juliet’</td>
</tr>
<tr>
<td>3. Oral Presentation</td>
<td>3. Exam</td>
</tr>
<tr>
<td>4. Exam</td>
<td></td>
</tr>
</tbody>
</table>

**Year 10 CORE**

<table>
<thead>
<tr>
<th><strong>English as a Second Language</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Curriculum Focus</strong></td>
</tr>
<tr>
<td>E.S.L. (English as a Second Language) is offered to students who have been in Australia fewer than seven years and for those students whose education in English has been interrupted due to living overseas for an extended period of time. The course is designed to help students gain confidence in using the English language and to develop their skills in reading, writing, listening and speaking. E.S.L. is offered to Year 10 students in the Elective Block.</td>
</tr>
<tr>
<td><strong>Compulsory Assessment Tasks:</strong></td>
</tr>
<tr>
<td><strong>Semester 1 and repeated in Semester 2</strong></td>
</tr>
<tr>
<td>1. Oral Presentation</td>
</tr>
<tr>
<td>2. Text Response</td>
</tr>
<tr>
<td>3. Writing Tasks</td>
</tr>
<tr>
<td>4. Exam</td>
</tr>
</tbody>
</table>
Year 10 CORE  Mathematics

Curriculum Focus
The Mathematics program focuses on: Number, Measurement, Chance and Data, Structure, Space and Working Mathematically.

Students will follow one of two courses dependent on their mathematical achievement and VCE aspirations. The Pre-Methods course has more emphasis on advanced algebra in preparation for VCE Mathematical Methods in Year 11. The Pre-General course has more emphasis on fundamental topics in preparation for General Mathematics in Year 11. There will be opportunities to change course at the end of each term if necessary and only in consultation with the Mathematic Co-ordinator.

Compulsory Assessment Tasks
Semester 1 and repeated in Semester 2
1. Topic Tests
2. Problem Solving Tasks
3. Homework Tasks
4. Exam

Year 10 CORE  Science

Curriculum Focus
The Year 10 Science program focuses on:
- Science knowledge and understanding
- Science at work

Topics which will be investigated include chemical bonding, genetics, motion and space science. They learn about collecting and analysing information and applying the scientific method. They also complete a range of computer-based activities.

Students will be expected to maintain an organised workbook with a record of all class activities – notes, diagrams and practical reports. They should also have a consistent home study program. This will include a review of key concepts and a glossary of science terms for each unit.

Compulsory Assessment Tasks
Semester 1
1. Research Investigation
2. Exams
Semester 2
1. Practical Report
2. Topic Tests/Exams

Year 10 CORE  Humanities

History & Business and Civics
As part of the Humanities program, students will study History and Business & Civics for one semester each.

History: Conquest and Resistance  CORE one semester only

Curriculum Focus
In History, students are encouraged to analyse representations of historical events. Students are expected to be able to look carefully at the way history has been recorded by writers, painters, cartoonists, pamphleteers, poets etc, and form opinions about the available evidence. Students are required to analyse representations of events from a variety of sources and viewpoints.

Students are expected to complete tasks in all of the following formats - work book entries, research activities, mapping, comprehension exercises, analytical exercises, class tests and an end of semester exam.

Compulsory Assessment Tasks:
1. Written Task
2. Assignment
3. Guided Essay
4. Exam
Business and Civic  

CURRICULUM FOCUS
This unit is about jobs and the future of work in Australia. Current issues such as new technology pay and conditions, health and safety and the way businesses are managed and studied.

Learning skills when applying for a job, such as:
- resume writing,
- interview skills,
- filling out forms, letter writing,
- setting personal goals,
- employee rights and expectations and responsibilities, are also a part of this course.

Students are required to keep an up to date work book which will include class exercises and homework tasks. Students are also required to develop a folio of finished exercises which includes student’s resume. Another requirement is a project researching three different kinds of employment.

**Compulsory Assessment Tasks:**
1. Test
2. Folio of class Work
3. Job Research Assignment
4. Exam

Year 10 CORE  

Personal Development

**Curriculum Focus**
The Year 10 Personal Development course looks at a range of social and cultural factors that influence the development of personal identity and values. Students will learn to identify and explain the rights and responsibilities associated with developing greater independence. They will compare and evaluate perceptions of challenge, risk and safety. They will demonstrate understanding of appropriate assertiveness and resilient strategies. They will be required to analyse the positive and negative health outcomes of a range of personal behaviours and community actions. Students will identify health services and products provided by government and non-government bodies and analyse how these can be used to support the health needs of young people.

Topics covered include:
- Personal learning strategies, values,
- Healthy relationships, sex and sexuality,
- Healthy living and Mental wellbeing, licit and illicit drugs,
- Safe driving and road safety
- Sun smart.

**Compulsory Assessment Tasks:**

**Semester 1**
1. Research Project
2. Interview and Report

**Semester 2**
1. Research Project
2. Brochure and Report
Languages other than English offered as part of the Year 10 LOTE programme in 2011 are:

- Greek
- Indonesian
- Italian

**Why should I do LOTE in Year 10?**

Doing a LOTE in Year 10 is an advantage when it comes to planning for your VCE course in Years 11 & 12. You should also be aware that doing a LOTE in year 12 can help you improve your ATAR score that is required for many courses in universities, because you can gain bonus marks when you satisfactorily complete your Year 12 LOTE subject. Your LOTE teacher in Year 9 can help you understand this benefit available to LOTE students. Furthermore, a number of universities automatically award bonus points for successfully completing a LOTE in senior school.

**What other advantages are there to continuing with LOTE?**

Continuing to study a LOTE also improves your chances of gaining employment. A wider variety of career opportunities is available to students who know more than one language. It can also give people the chance to pursue their career overseas. Apart from employment opportunities, studying another language enriches your life. It helps you appreciate the culture of other nations, especially when travelling, makes it easier for you to understand and enjoy what people from other parts of the world have brought to Australia, be it their foods, their music, their sports, their stories. It has also been shown that learning a second language also improves your ability to express yourself in English.

**What will we study in LOTE?**

You will continue to develop the skills of Listening, Speaking, Reading and Writing in your chosen LOTE. You will also gain a greater understanding and appreciation of the culture of the country of the LOTE you are studying.

You will study LOTE for **three** periods per week and complete a variety of activities including reading, listening, comprehension and writing tasks. You will take part in role plays, make Power Point presentations, watch movies and DVDs, go on excursions, listen to music and use computers to produce movies and other interesting products. In some instances, you will be able to have contact with students overseas through our sister-school programme. As a LOTE student you will also have the opportunity of going on any organised overseas trip.

**Where do I get more information on continuing LOTE in Year 10?**

Your Year 9 LOTE teacher will be able to help you decide if you should consider going on with LOTE in Year 10 and will also be able to give you lots of information about the subject at Year 10. You can also speak to the Year 9/10 Manager, Ms Vassos or you can contact me, Mr Lunghinis, the LOTE Coordinator.

**Compulsory Assessment Tasks: Semester 1 and repeated Semester 2**

1. Film review
2. Group play performance
3. Written
4. Exam
The Year 10 ELECTIVES

Students will follow four of the following courses if they do not select to study LOTE in Year 10

<table>
<thead>
<tr>
<th>ELECTIVE</th>
<th>Advanced Science</th>
</tr>
</thead>
</table>

**Curriculum Focus**

In this subject students will be provided with a depth of science knowledge, skills and techniques to allow them to relate science to their lives and to succeed in the VCE Science Courses. Students will be challenged and introduced to Year 11 science subjects such as Chemistry, Physics and Biology. The course will be divided into a theory and experiment component. Students will be extended and provided with an opportunity to encourage their curiosity and experiment design.

**Compulsory Assessment Tasks:**

1. Topic Tests, Exam
2. Research & Experiment Reports

<table>
<thead>
<tr>
<th>ELECTIVE</th>
<th>Art Studies</th>
</tr>
</thead>
</table>

**Curriculum Focus**

In this subject, students will work on a sequential series of skills based pieces of Art Work. These explore the elements of design and also experimental and imaginative processes.

Students will learn to draw from life and create artworks using a variety of media including painting, digital and mixed media production. Students will undertake theory based research which relates to their own art making ideas and explores the visual world they live in.

**Compulsory Assessment Tasks:**

1. Folio
2. Workbook including research
3. Exam

**COST:** $25

<table>
<thead>
<tr>
<th>ELECTIVE</th>
<th>Astronomy</th>
</tr>
</thead>
</table>

**Curriculum Focus**

In this subject students are given a general overview of the structures of the universe from very small (i.e human scale) to the very big (i.e. universe scale). It will begin in the reference to life on Earth and progressively encompass larger fields of view. Topics covered include the stars, planets, galaxies and constellations. There will be an astronomy viewing night (parents welcome) with the science faculty telescope and a trip to the planetarium.

**Compulsory Assessment Tasks:**

1. Research reports, Essays
2. Tests, Exam

<table>
<thead>
<tr>
<th>ELECTIVE</th>
<th>Food Studies</th>
</tr>
</thead>
</table>

**Curriculum Focus**

This is mainly a practical subject with some theory lessons. The student will be expected to design, produce and evaluate food products. The practical work will involve making a variety of food dishes which demonstrate safe and responsible work practices.

**Compulsory Assessment Tasks:**

1. Folio of work
2. Practical Work
3. Exam

**COST** $50
ELECTIVE Design & Technology WOOD

Curriculum Focus

This course is designed to give students the tools to create a statement of their own in the medium of wood. It is a practical subject, with approximately 50% of time spent in the workshop. The remainder of the course is theory-based, underpinning the practical side with a strong research and design foundation. Emphasis in the assessment of work will be on how well students follow the design process of: Plan -> Investigate -> Make -> Evaluate.

Students will complete two compulsory models during which basic joinery skills will be tested and improved upon. The major practical assessment will be a piece of furniture, of the student’s own design, in response to a design brief.

Students will gain experience in the use and maintenance of hand tools and a number of portable power tools in the construction of their work with wood. They will cover the steps taken in preparing a parts list/costing of all projects they do.

This subject is ideal for students wishing to study Wood at a higher level, for instance VET Furnishing.

Compulsory Assessment Tasks:
1. Design Brief
2. Research Assignment, Practical work
3. Exam

COST: $60

ELECTIVE Information Technology

In this unit students will prepare a range of individually designed and computer generated documents using acquired keyboard skills and toolbar icons. They will investigate and evaluate a variety of current software such as education and recreation packages and reference data bases. Students will also investigate, design and evaluate functions of the various Internet search engines.

Compulsory Assessment Tasks:
1. Research Assignment
2. Structured Task
3. Exam

ELECTIVE Legal Studies

Curriculum Focus

In this subject students examine the need for laws in society. They investigate the key features of criminal law, how it is enforced and adjudicated and possible outcomes and impacts of crime. Through a consideration of contemporary cases and issues, students learn about different types of crimes and explore rights and responsibilities under criminal law. Students also consider the role of parliament and subordinate authorities in law-making.

Compulsory Assessment Tasks:
1. Assignment/Case Study
2. Exam

ELECTIVE Media

Curriculum Focus

Media provides students with the opportunity to develop critical and creative knowledge and skills. Media texts, technologies and processes are considered from various perspectives including their structure and features, their industry production and distribution context, audience reception and the impact of media in society. This aspect of the study is integrated with the individual and collaborative design and production of media representations and products. Students are expected to complete a combination of film analysis and film production assessments.

Compulsory Assessment Tasks:
1. Folio, Film Analysis
2. Project: Film Production
3. Exam
### Outdoor Education

**Curriculum Focus**
Outdoor Education aims to develop an understanding of our relationships with the environment, others and ourselves, through interaction with the environment through local and out of school excursions.

The course will focus on outdoor activities in a range of environments, and may include activities such as bushwalking, sailing, caving, canoeing, surfing, skiing/snowboarding, climbing or orienteering. It will provide students with an opportunity to develop essential life skills and physical activity skills, and an opportunity to develop a comprehensive understanding of the environment and develop a positive relationship with nature.

**Compulsory Assessment Tasks:**
1. Major Project
2. Minor Project
3. Exam

**Cost:** $200

### Physical Education

**Curriculum Focus**
This elective encourages students to assess and improve their personal fitness and provides them with the opportunity to develop healthy living habits. It will also provide a theoretical pathway for students who wish to study VCE PE.

**Course Content**
Facilities at school and in the local community will be used to develop and complete a personal fitness program. Topics and activities include:
- Circuit training, resistance training, aerobics, swimming
- Fitness components
- Body Systems
- Energy Systems
- Responses to exercise

**Compulsory Assessment Tasks:**
1. Participation
2. Fitness Program and Journal
3. Exam

### Sport & Recreation

**Curriculum Focus**
This elective is a practical subject with a theory component. The subject helps students to understand the differences between Sport and Recreation, and aims to expose them to a varied selection of both.

The elective provides students with a building block towards a Vet Sport and Recreation qualification.

**Course Content**
Facilities at school and in the local community will be utilised. Various activities may include, but are not limited to, Bocce, Archery, Swimming, Table Tennis, Bowls, Soccer, Football, Rugby, Indoor Soccer and Indoor Cricket.

**Compulsory Assessment Tasks:**
1. Participation
2. Sports Coaching Session
3. Exam

**Cost:** $80
**ELECTIVE Studio ArtsPhotography**

**Curriculum Focus**
In photography, students will learn the processes of black and white photography and then undertake photographic assignments to develop their skills. They will learn the basic composition and camera techniques as well as analysing photographs. Students will keep a visual diary containing all work.

**Compulsory Assessment Tasks:**
1. Work Book
2. Photo Analysis, Exam
3. Folio

**COST:** $75

**ELECTIVE Theatre Studies/Drama**

**Curriculum Focus**
Theatre Studies/Drama focuses on the interpretation of playscripts and the production of plays from the premodern era to the present day. Students apply stagecraft including acting, to study the nature, diversity and characteristics of theatre as an art form. Throughout the study students work with playscripts in both their written form and in performance. Through contribution to the production of plays and performance of a monologue, students also develop knowledge and understanding of theatrical styles. This knowledge and understanding is further developed by analysis and evaluation of their own productions and productions by professional theatre practitioners.

Students draw on a range of content and use role and expressive skills to create, embody and present dramatic works. They analyse the development of their performances and explore the actor–audience relationship. Students develop an understanding of dramatic elements, stagecraft and theatrical conventions appropriate to performance styles from a range of cultural contexts.

Theatre Studies provide students with pathways to further studies in fields such as theatre production and theatre design, script writing, acting, direction, playwriting, production design, production management, studies in drama criticism and studies in theatre history.

**Compulsory Assessment Tasks:**
1. Ensemble Performance
2. Play Analysis
3. Exam

**ELECTIVE Visual Communication**

**Curriculum Focus**
In this elective students will study the Visual Communication production processes as a means to develop ideas into finished pieces of artwork. The course will place emphasis upon conventional drawing including freehand and rendering processes. Students will explore
- Architectural drawing,
- Packaging,
- Digital Imaging Techniques,
- Photography Techniques,
- Photoshop, CAD
- Computer Design.

**Compulsory Assessment Tasks:**
1. Folio
2. Work Book
3. Exam

**COST:** $25
VCE/VET ACCELERATION SUBJECTS

Students wanting to undertake one of these subjects need to complete of Expression of Interest Form. Please note NOT all Year 10 students will be recommended to study a VCE or VET subject in Year 10. Recommendations will depend on student level of achievement and results in Year 9. Expression of Interest Forms are available at the Co-ordinators office. These forms need to be signed and returned with the Elective Preference form.

VCE VET Subjects run for the whole year as students complete two units

VCE Units 1&2

Biology

Biology Unit 1- Unity Diversity, Organisms and the Environment
This unit examines the activities of cells and the relationships between the specialised structures of cells and the processes that maintain life. Another focus studies the relationship between features of organisms and how organisms meet the requirements of life.

Biology Unit 2- Signatures of Life and Continuity and Change
Students examine the activities of cells at a Molecular level, the synthesis of biomolecules that form components of cells and the role of enzymes in catalysing biochemical processes. Students explore the mechanisms of inheritance, genes, DNA, mitosis, and meiosis; leading to an understanding of the origins and diversity of living organisms and how they evolved.

Business Management

Business Management examines the ways in which managers can manage an organisation's resources to achieve the objectives of the organisation. The study recognises the range of management theories and exposes students to real business scenarios.

Unit 1 This unit studies generic business concepts, which apply to the management of varying size, complexity or industry setting. It also involves a consideration of the range of activities related to planning and operation of a small business.

Unit 2 This unit studies how change affects management and investigates how management responds. It also involves consideration of the relationship of management with the operating environment and the planning and marketing processes.

Music Group & Solo

Students develop skills in recognising and using music language relevant to performance encompassing:
- Describing the use of selected elements of music for instruments in combination.
- The recognition, performance and transcription of selected elements of music.
- The use of music notation for performance interpretation and transcribing purposes.

Units 1&2
1. Group solo Performance
2. Aural
3. Analysis of Music

VET Units 1&2

Certificate 2 Interactive Digital Media

The subject is Multimedia based. It consists of Certificate 11 in creative industries and Certificate 11 in Media. These two certificates are completed simultaneously over 2 years. There 18 units completed over two years; these include identifying components of Multimedia
- Creative thinking
- Media Industry
- Photo Imaging
- Animation
- Drawing audio
- Interactive Media
- Design Process
- Interactive Authoring
- Video OHS
- Write content and copy
- Web design

Some Programs used are: CS3 Photoshop, Flash, Dreamweaver, Illustrator, InDesign, iMovie, Garage Band, Audacity, Advanced Word.

Students receive credit for Units 1 & 2 VCE Interactive Digital Media as well as the Certificate.
Selecting Electives: How do I choose?

Step 1 Reflection
- In terms of your education: What are your strengths? What do you enjoy doing?
- At this stage what career path interests you? i.e., Sport/Rec Industry, Health/Beauty Industry, Sciences, Commerce, Small Business, Law, Information Technology or the Music or the Arts.
- You could check these references to research possible courses www.myfuture.edu.au which gives students opportunity to explore their interest and skills.

Step 2 Some Advice
- Year 10 is a challenge lots of new subjects, new electives, new co-curricular and new friends to make. Think about your future –choose what suits you not what your current friends want to do. This is a time to explore and think about where you’re heading –make the most of the opportunities being offered.
- The elective program offers a wide range of units. You will do two electives units each semester. Choose units which sound interesting to you and you might want to continue to study in VCE or VCAL.
- Some year 10 students will be given the opportunity to select a VCE or VET subject as part of their Individual Learning Pathway in the Elective program. Students who are interested in studying one of the available VCE or Vet units will also need the recommendation of their current teacher in that subject area and of their core curriculum teachers. Expression of Interest Forms are available from 9/10 Manager.
- Read the Year 10 Handbook carefully for unit descriptions. Each unit lasts for one semester unless specified and can not be repeated. Discuss your options with teachers and parents –if you’re not sure!
- Students must choose to study a LOTE and then need to choose 1-4 in order of preference form Block 1 and 1-4 in order of preference from Block 2.
- Students need to read the handbook carefully or ask the relevant teachers if they require further information. Once students have been placed on a published elective roll and their elective choices have been confirmed in writing no changes can be made to selections.
- Parents are encouraged to participate in assisting their child in selecting their electives and must note that some elective can incur a cost.
- Please note that some Electives and VET subjects have a cost and this must be paid to confirm enrolment in the subject.

Process of Elective Selection
The selection process will operate in the following manner:
1. Each student will be required to complete the Elective Preference Form. Parents are encouraged to discuss elective choices with their child. Students are to indicate their first four preferences in order for each Block (1 to 4). We hope to give students their first and second choice but in some case this may not be possible
2. Once parental approval has been given to the student's choice of electives, by signing the elective form, the form must be returned to the Co-ordinator's office by the due date. Students who hand in their selection sheets late may have a limited choice of electives.
3. The information received from the forms will be used to derive the level of demand for each elective. Students whose first choice cannot be fully satisfied will be given their second or third choice.
4. When all students’ choices have been finalised, the elective subjects available to each student will be confirmed to the parent and the student in writing.